

BELKNAP COUNTY COMMISSIONERS
34 County Drive
Laconia, NH 03246
Phone (603) 527-5400
Fax (603) 527-5409

David DeVoy
Chairman
Sanbornton

Hunter Taylor
Vice-Chairman
Alton

Richard Burchell
Clerk
Gilmanton

Commission Meeting Minutes July 6, 2016

In Attendance: Commissioners David DeVoy, Hunter Taylor and Richard Burchell and County Administrator Debra Shackett.

Minutes: M/Taylor, S/Burchell to approve the public and non-public minutes of 6/9/16 and public minutes of 6/15/16. Unanimous. **Motion passed.**

Calendar: The calendar was reviewed.

Ratification of Documents Previously Signed: M/Taylor, S/Burchell to ratify the previously signed documents. Unanimous. **Motion passed.**

Previously Signed Documents

<u>Document Date</u>	<u>Document</u>
6/15/2016	Payroll Manifest
6/15/2016	A/P Manifest
6/15/2016	Letter to Representatives
6/15/2016	Letter to "Potholes"
6/15/2016	Transfer Request 2016.10, 2016.11 & 2016.12
6/24/2016	Payroll Manifest
6/24/2016	A/P Manifest
6/30/2016	Leave Requests
6/30/2016	Payroll Manifest
6/30/2016	A/P Manifest

CHSN: Commissioner Taylor explained the Community Health Services Network and the County's role as an affiliate member. Henry Lipman expanded on the details for the 11 15 waiver process and answered questions from the public.

Clerk of the Works: Commissioner DeVoy stated the building committee is recommending to not accept the bids. M/Taylor, S/Burchell to reject all proposals for the clerk of the works. Unanimous. **Motion passed.**

Nursing Home Private Pay Rate: Commissioner DeVoy stated we have the lowest private pay rate in the County. Nursing Home Administrator in Training Shelley Richardson stated increasing the daily rate to \$300.00 would be reasonable. M/Taylor, S/DeVoy to increase the private pay daily rate to \$300.00. 2-1 Burchell opposed. **Motion passed.**

Nursing Home Registry Contract: Nursing Home Administrator in Training Shelley Richardson stated they are looking for more of a commitment from the registry staff. She stated it will require 40 hours per month with 16 of them being a weekend. M/Burchell, S/Taylor to approve the changes to the registry contracts. Unanimous. **Motion passed.**

Conservation District Update: Donna Hepp provided a summary update.

CTE Grant: Superintendent Keith Gray stated the grant had previously been approved and this is the final step. There is already an appropriation in the budget for it. M/Taylor, S/Burchell to approve the signing of the final step for the grant. Unanimous. **Motion passed.**

Open Bids Medical Services Provider: Commissioner DeVoy opened the bid received. American Institutional Medical Group is the only bid received.

Open Bids Electronic Monitoring: Commissioner DeVoy opened the bids received. The following companies submitted bids: Scram Systems, Buddi Response and Satellite Tracking People, LLC. Superintendent Gray and County Administrator Shackett will review the bids and make a recommendation to the Board.

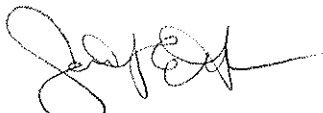
Transfer Requests: The Commissioners reviewed and discussed each of the transfers. The following motions were made and passed:

1. #2016.14 M/Taylor, S/Burchell. Unanimous.
2. #2016.15 M/Taylor, S/Burchell. Unanimous.
3. #2016.16 M/Taylor, S/Burchell. Unanimous.

Non-public session: They Commissioners went into non-public session per RSA 91-A:3, II (a) & (c). County Administrator Shackett called the roll: Burchell-Yes, DeVoy-Yes and Taylor-Yes. At 10:27 am the board entered nonpublic session.

Adjourn: The meeting adjourned at the conclusion of the non-public session at 10:40 am.

Respectfully submitted,



Jamie Ellsworth
Administrative Assistant